



Regional Development Company
www.rdc504.org
 (219) 476-0504
 (708) 960-3177

APPLICATION FOR 504 LOAN - BUSINESS INFORMATION

Operating Company Information (Small Business Applicant)

Business Name _____ DBA _____
 Business Address (Street, City, State, Zip) _____
 Tax ID _____ Website _____ Business Phone Number _____
 Principle in Charge _____ Email Address _____ Phone Number _____
 Type of Entity (check one) Sole Proprietorship LLC S-Corp Corporation Other Date Established _____
 Number of existing employees employed by business (including owners who work for this business) _____
 Number of jobs to be created in the next two years as a result of the loan _____

Ownership of Operating Company

This section requires the Small Business Applicant to disclose 100% of its ownership as well as its Key Employees that do not have an ownership stake. A Key Employee is any person hired by the business to manage day-to-day operations.

Owner _____ Title _____ % of Ownership _____
 Owner _____ Title _____ % of Ownership _____
 Owner _____ Title _____ % of Ownership _____
 Owner _____ Title _____ % of Ownership _____

Real Estate Holding Company *if applicable*

Legal Name _____ Tax ID _____
 Business Address (Street, City, State, Zip) _____
 Principle in Charge _____ Email Address _____ Phone Number _____
 Type of Entity (check one) Individual Trust LLC Other Date Established _____

Ownership of Real Estate Holding Company *if applicable*

Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____

Existing Business Location(s)

Address _____	Own	Lease	Replaced by New Facility?	Yes	No
Square Feet _____	Mortgage/Lease Payment _____		Lease Date _____	Lease Expiration _____	
Address _____	Own	Lease	Replaced by New Facility?	Yes	No
Square Feet _____	Mortgage/Lease Payment _____		Lease Date _____	Lease Expiration _____	

New Project Information

Loan Amount Requested _____ Purpose of Loan _____

Project Address (Street, City, State, Zip) _____

What is the square footage of the new building? _____ What is the square footage your company will occupy? * _____
**Please note – we require your company to occupy 51% of an existing building and 60% of a new building, initially.*

Escrow Closing Date _____ Realtor's name _____ Phone _____

How will the property be vested (i.e. individually, husband and wife, partnership, LLC, corporation, trust...)? _____

If there are any tenants that will remain in the building, please provide the following information:

Tenant Name	Square Footage	Lease Expiration	Rent Amount

Miscellaneous Questions

The answers to the questions below must be answered are subject to verification by Regional Development Company and/or the U.S. Small Business Administration via a background check, thus failure to disclose all information could result in delayed processing and/or a loan application decline.

- Does the Small Business Applicant have any Affiliates? Yes No
- Have the Small Business Applicant or any Affiliates ever obtained or applied for a direct or guaranteed loan from the SBA, or from any other Federal, State, or local government loan program or been a guarantor on such a loan? Yes No
- Has an application for this Project previously been submitted to the SBA by any CDC or Lender in connection with any SBA program? Yes No
- Has the Small Business Applicant ever declared bankruptcy? Yes No
- Is the Small Business Applicant involved in any pending lawsuits? Yes No
- Is the Small Business Applicant current on all Federal, State and local taxes, including but not limited to income taxes, payroll taxes, real estate taxes and sales taxes? Yes No
- Is the Applicant business owned by one of the following? 401 (k) ESOP Trust Cooperative NA

Affiliate Businesses *If applicable*

Affiliation exists when one individual or entity controls or has the power to control another; or a third party or parties' controls or has the power to control both. SBA considers factors such as ownership, management, identity of interest between close relatives, newly organized concerns, and franchise, license or other agreements/relationships when determining whether affiliation exists.

Business Name _____ Owner _____ % of Ownership _____

Business Name _____ Owner _____ % of Ownership _____

Business Name _____ Owner _____ % of Ownership _____

Business Name _____ Owner _____ % of Ownership _____



APPLICATION FOR 504 LOAN - PERSONAL INFORMATION

Personal Information

Name (First, Middle, Last) Former Names & Dates Used

Home Address (Street, City, State, Zip)

Phone Number (Home or Cell) SSN or IRS TIN Date of Birth

U.S. Citizen? Yes No Place of Birth (City and State or Foreign County)

If a non-US citizen or Legal Permanent Resident, provide Country of Citizenship

USCIS Registration # (if Legal Permanent Resident)

Veteran* Non-Veteran Other Vet Service-Disabled Vet

Gender* Male Female

Ethnicity* Hispanic/Latino Not Hispanic/Latino

Race* American Indian/Alaska Native Black/African American Asian White/Caucasian

* This data is collected for program reporting purposes only. Disclosure is voluntary and has no bearing on the credit decision.

Work Experience (or attach resume)

Name of company % of business owned

Business address City State Zip

From To Title Duties

Name of company % of business owned

Business Address City State Zip

From To Title Duties

Name of company % of business owned

Business Address City State Zip

From To Title Duties

Education (College or Technical Training)

Name and Location Dates Attended Major Degree

1.

Comments

2.

Comments

Miscellaneous Questions

The answers to the questions below must be answered are subject to verification by Regional Development Company and/or the U.S. Small Business Administration via a background check, thus failure to disclose all information could result in delayed processing and/or a loan application decline.

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|-----|--|-----|----|
| 1. | Do you have an ownership interest in any other businesses? | Yes | No |
| 2. | Do you, or any company you control, have an existing SBA loan or any previous government financing (i.e., FHA, HUD, VA, student loan, etc.)? | Yes | No |
| 3. | Are you presently subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction? <i>If yes, the Applicant is not eligible for SBA assistance</i> | Yes | No |
| 4. | Have you been arrested in the last 6 months for any criminal offense? | Yes | No |
| 5. | For any criminal offense – other than a minor vehicle violation – have you ever: 1) been convicted; 2) pleaded guilty; 3) pleaded nolo contendere; 4) been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgement)? | Yes | No |
| 6. | Are you presently suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any Federal Department or agency? <i>If yes, the Applicant is not eligible for SBA assistance.</i> | Yes | No |
| 7. | If you are a 50% or more owner of the Applicant, are you more than 60 days delinquent on any obligation to pay child support arising under administrative order, court order, repayment agreement between the holder and a custodial parent, or repayment agreement between the holder and a state agency providing child support enforcement services? <i>If yes, the Applicant is not eligible for SBA assistance</i> | Yes | No |
| 8. | Have you ever, regardless of age, filed for business or personal bankruptcy? This includes bankruptcies that were ultimately dismissed. | Yes | No |
| 9. | Are you, or your business, currently the subject of any pending lawsuits (including divorce)? | Yes | No |
| 10. | Are you, or your business, current on all Federal, State and local taxes, including by not limited to income taxes, payroll taxes, real estate taxes and sales taxes? | Yes | No |
| 11. | Have you or any member of your household ever been employed by the U.S. Government or Military? <i>If yes, please complete the information below:</i> | Yes | No |

Name of Person: _____ Relationship: _____

Agency/position/rank/grade: _____ Dates of Service: _____

Credit Report Authorization

I declare that the information provided in this application is true and correct. I hereby authorize the release of any and all credit report and other information required in the processing of my loan application and as required in the servicing and/or during the term of my loan. I further authorize Regional Development Company to release such information to any entity as required in the processing of my loan application.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided herewith in or at a later date, is valid and correct to the best of my/our knowledge.

Signature _____ Date _____

Print Name _____ Title _____